

**WILKES-BARRE AREA CAREER & TECHNICAL CENTER  
BOARD OF EDUCATION-JOINT OPERATING COMMITTEE**

**January 26, 2026  
AGENDA**

4:30 p.m. Safety Committee Meeting

5:00 p.m. - Executive Session

5:30 p.m. - Board of Education-J.O.C.  
Public Meeting

- 1) Call to Order . . . . . Mrs. Tennesen
- 2) Pledge to the Flag
- 3) Roll Call . . . . . Mr. Evans
- 4) Approval of Minutes of December 15, 2025 as received via email, packets and postal mail
- 5) Communication from Citizens on Agenda Items Only
- 6) Treasurer's Report . . . . . Mr. Atherton
- 7) Committee Reports:
  - a. Finance Committee Mr. Atherton, Chairperson  
Mr. M. Quinn  
Ms. Harris  
Mr. Breese
  - b. Building Committee Ms. McCurdy, Chairperson  
Mr. Faust  
Mr. M. Quinn  
Mr. Hyder
  - c. Solicitor's Report Attorney Wendolowski  
Attorney Dean
  - d. Personnel Committee Report Mr. M. Quinn, Chairperson  
Mr. Evans  
Mr. Atherton  
Ms. McCurdy

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**AGENDA**  
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**Committee Reports Continued:**

e. Practical Nursing Report

Mr. M. Quinn, Chairperson  
Mr. Evans  
Mr. Hyder  
Ms. Chaytor-Zugarek

f. Safety Committee

Mr. Evans, Chairperson  
Mr. Faust  
Mr. Breese  
Mr. Adonizio

8) Administrative Director's Report

Dr. Guariglia  
Administrative Director

9) Old Business

10) New Business

11) Communication from Citizens

12) Adjournment

**WILKES-BARRE AREA CAREER & TECHNICAL CENTER  
BOARD OF EDUCATION-JOINT OPERATING COMMITTEE**

**January 26, 2026  
AGENDA**

**FINANCE COMMITTEE REPORT**

1. Approval is requested to renew the Barracuda Cloud Archiving Service & Email Protection for one (1) year in the amount of \$3,710.80 effective from Jan 31, 2026 through Jan. 30, 2027.
2. Approval is requested for the annual renewal payment to PowerSchool for the School Messenger Communicate license and subscription for one year, covering 01/13/2026 to 01/12/2027, in the amount of \$2,108.91. This renewal is critical for sending automated phone calls to parents, staff, and others for important updates such as attendance and inclement weather notifications.
3. Approval is requested for annual membership for Anthony Ciliberto, Masonry Instructor in the Masonry Instructors Association in the amount of \$100.00 from January 1, 2026 through December 31, 2026.
4. Approval is requested for payment to Wilmington Trust Fee Collections for period December 15, 2025 to December 14, 2026 in the amount of \$2,500.00.
5. Approval is requested to renew Interplay Learning LM EDU from Interplay Learning Inc. for a variety of the shops at a cost of \$9,000.00 for a period of December 1, 2025 to November 30, 2026.
6. Approval is requested for payment to Raymond Wendolowski, Esq. (Fellerman & Ciarimboli) in the amount of \$5,869.50 for legal services from November 1, 2025 through December 31, 2025.
7. Approval is requested for payment to Jack Dean, Esq. (Elliott Greenleaf & Dean) in the amount of \$5,678.00 for legal services through November 30, 2025.

**Informational Items:**

**New Bid Thresholds**

The new bid thresholds established for 2026 are as follows:

**Purchases** and contracts below \$13,200 require no formal bidding or written/telephonic quotations.  
**Purchases** and contracts between \$13,200 and \$24,500 requires three written/telephonic quotations.  
**Purchases** and contracts over \$24,500 require formal bidding.

**BUILDING COMMITTEE REPORT**

1. Building Superintendent's Report:
  - Maintenance changed the fan motor on the heating unit in the hen house for the Horticulture shop.
  - Maintenance changed all of the filters on the HVAC units throughout the school.
  - Maintenance changed 2 light timer switches for the canopy lights.
  - Maintenance and the custodians removed snow on the sidewalks, parking lots and roadways around the building.

**SOLICITOR'S REPORT**

Items of Board interest

**PERSONNEL COMMITTEE REPORT**

1. Approval is requested for Joe Lakkis, Law Enforcement Instructor to attend the “Drone Assessment & Response Tactics” training at Luzerne County Community College EMA on April 22, 2026. There is no cost.

**PRACTICAL NURSING AND HEALTH CAREERS REPORT**

1. Approval is requested to hire \_\_\_\_\_ a full-time faculty member for the Practical Nursing Program starting February 6, 2026, pending submission of clearances and other required paperwork.

**Informational Items:**

- Spring 2026 class start date is Monday, March 9th. New student orientation will be held on Monday, March 2nd.

**ADMINISTRATIVE DIRECTOR'S REPORT**

1. Approval is requested for the resolution that the Wilkes-Barre Area Career and Technical Center request a Public-School Facility Improvement Grant of \$1.2 million from the Commonwealth Financing Authority to be used for a partial HVAC-R replacement of antiquated systems, there is a 25% match for any grant monies received as per resolution in Board Members folders.

**Informational Items**

- January is ***School Director Recognition Month*** in Pennsylvania, a time to recognize the valuable contributions of our school directors, and we should all be grateful for their public service.

**ADMINISTRATIVE DIRECTOR'S REPORT CONTINUED****Student Information**

The **Skills USA students** competed in the Skills Competition on December 9, 2025 at Johnson College on January 8, 2026 at LCCC and the Team Works portion in January will be held at the Wilkes-Barre Area CTC.

**Skills USA Competition @ Johnson College!**

Twelve (12) students competed and three (3) win districts and will move on to the state competition in Hershey!

1st -Ethan Howe -	Cabinet Building	Pittston Area
1st -Alan Lane -	Welding Sculpture	Northwest Area
1st -Savannah Strickland-	Prepared Speech	Old Forge
2nd-Logan Farver -	Welding	Northwest Area
2nd-Dakota Scott-	Diesel Technology	Northwest Area
2nd- Dana Kistler -	Demonstration of Work	Pittston Area
2nd- Ethan Cholewa -	Precision Machining	Crestwood Area
3rd- Le'Kayle Constatine -	Masonry	Hanover Area
3rd- Megan Ceaser -	Technical Drafting	Crestwood Area

Our students also, competed in competitions at Luzerne County Community College (LCCC) on January 8th and had an amazing day showing their skills and bringing home the hardware!!

1st- Amani Royal-	Baking and Pastry Arts	Wilkes-Barre Area
1st-Kaiya Falkowski-	Criminal Justice	Pittston Area
2nd-Crystal Genao-Diaz-	Cosmetology	Greater Nanticoke Area
3rd-Austin Fisher	Crime Scene Investigation	Hanover Area
Noah Hardick -	Crime Scene Investigation	Greater Nanticoke Area
3rd-Torre Dimattia -	Nail Care	Old Forge
3rd-Sydney Martin -	Medical Terminology	Hanover Area
3 <sup>rd</sup> – Keianna Cardoza	Cosmetology	Greater Nanticoke Area

**All first-place finishers will now move on to compete in Hershey, April 8-10, 2026.**

**ADMINISTRATIVE DIRECTOR'S REPORT CONTINUED****Student Information**

- Cosmetology I students on December 4<sup>th</sup> and 16<sup>th</sup>, 2025 participated in a presentation from Redken representative Deb Palacios on products and opportunities in the field.
- Law Enforcement students had a presentation by Old Forge FD, Jacpb Abplanalp on the opportunities for students on December 11, 2025.
- Cosmetology II students observed a presentation by Salon Centric in Edwardsville to observe new techniques and products.
- The Health Assistant students traveled to Wesley Village to sing and entertain the patience for the Holiday Season.