

**Wilkes-Barre Area Career and Technical Center**

**P.O. Box 1699**

**Wilkes-Barre, PA 18705-0699**

**(570) 822-4131 Fax (570) 823-4304**

*Gary Smith, Chairman  
Board of Education*

*Peter M. Halsey  
Administrative Director*

*Frank Majikes  
Principal*

*Jeffrey T. Namey, Ed.D  
Chief School Administrator*

**August 2014**

**Dear Parent/Guardian;**

**The Wilkes Barre Area Career and Technical Center would like to welcome you to a new school year and make you aware of the attendance policy mandated by the State of Pennsylvania. It is important that you are familiar with the state requirements and laws as the Wilkes Barre Area Career and Technical Center will be taking a serious approach this year to prevent truancy this year. An unexcused absence is considered an illegal absence in the State of Pennsylvania. If your child accumulates three additional days of unlawful absences or the equivalent, the Wilkes Barre Area Career and Technical Center must notify the district magistrate. This could result in a \$350.00 citation to the parent /guardian and truant child. It may also result in suspension of the child's driver's license or postponement of the ability to get their license.**

**The Wilkes Barre Area Career and Technical Center has a Student Attendance Team and additional resources in place to assist you and your child in having a successful school year.**

**Please read the enclosed brochure carefully and if you have any questions, do not hesitate to call our office @ 822-4131 ext 149 or ext 115.**

**Thank you,**

**The Student Attendance Team  
Wilkes Barre Area Career and Technical Center**